

Saranac Clarksville District Library
Minutes of Regular Board Meeting

February 18, 2026 6:30pm
Clarksville Branch

Meeting called to order at 6:32 pm by President Becky Fitzpatrick.

Present: Becky Fitzpatrick, Abigail Guernsey, Sarah Rose, Amanda Hull, Jodi Bird, Randi Williams, Kylee Grilley, Alex Larson

Absent: Sarah Rose, Abigail Guernsey

1 visitor attended.

Agenda was approved. (Hull/Williams)

1. With the addition of agenda item F: Strategic Plan with a (m/v)

Minutes of the January 2026 meeting were approved. (Williams/Bird)

With the changes below:

1. No changes needed

The January 2026 Financial Report was reviewed and approved. (Grilley/Fitzpatrick)

1. Alex will follow up with accountant about moving some expenses to the appropriate budget line.

Director Report

1. Further explored the high energy bills for the current and previous bills
 - a. Roofing heat tape was turned on during cold weather
 - b. Also found an issue with the water heater
 - c. These two combined are suspected to be the cause of the increase
2. There has been an increase in need for notary services, so Alex is working with staff to get more notaries trained and licensed
3. Alex is also helping coordinate public trips for the library patrons. Three are planned for 2026
4. Alex continues to work on updating policy documents. The next policy to review will be the Patron Behavior policy

Business

Audit Report

1. Audit report was reviewed, highlighting the good health of the Library

Millage Renewal

1. The "Yes" committee met for the first time. More information will be provided at the next board meeting
2. Vote scheduled for August

Water Heater Repair (Williams/Hull)

1. The Saranac water heater had accessory parts that were leaking. The leak was stopped and was assessed to be repaired.
2. Motion was made to approve the water heater repairs with a maximum repair of \$5400.

Saranac Sidewalk Repair (Hull/Fitzpatrick)

1. Received multiple quotes to fix Saranac sidewalk on back entrance
2. Motion was made to approve the sidewalk repair at the Saranac branch with a maximum repair of \$2500.

Clarksville Elevator Update

1. Architect is seeking closed bids for invited General Contractors to submit by March 16.

Strategic Plan (Fitzpatrick/Bird)

1. Motion was made to have Carol Dawe facilitate a strategic plan with the board beginning in April of 2026.

Public Comment

1. None

Meeting was adjourned at 7:21 pm by motion from Williams, second by Fitzpatrick.

Next board meeting April, 2026 @ 6:30pm – Saranac branch

Respectfully Submitted - Jodi Bird, Secretary