

Saranac Clarksville District Library
Minutes of Regular Board Meeting

November 19, 2025 6:30pm
Saranac Branch

Meeting called to order at 6:30 pm by President Becky Fitzpatrick.

Present: Becky Fitzpatrick, Abigail Guernsey, Sarah Rose, Amanda Hull, Jodi Bird, Randi Williams, Alex Larson

Absent: Kylee Grilley

3 visitors attended.

Agenda was approved. (Williams/Rose)

1. With no changes

Minutes of the October 2025 meeting were approved. (Hull/Williams)

With the changes below:

1. Change start time from 6:01 to 6:31

The October 2025 Financial Report was reviewed and approved. (Rose/Bird)

1. Alex to follow up with accountant on a few items including an uncleared check and some charges that may be categorized incorrectly.

Director Report

1. Annual Report was submitted on October 16, securing state aid for the fiscal year.
2. New printer that was approved for Clarksville is in use and benefiting the library as it is more user friendly.
3. Job Posting going live to hire a Clerk II in the next few weeks.
4. Working to update facility security and currently obtaining quotes.
5. Closed on December 5th for a staff in-service day.
6. Discussed the new accountant assigned to the library finances. Changes have brought improved communication and more automated processes.
7. Library holiday hours:
 - a. November 26 closing at 4pm
 - b. November 27, 28, & 29 Closed
8. eResources continue to increase usage in our community. Will explore adding data to the statistics sheets provided at each meeting.

New Business:

Millage Renewal

1. Ionia County Library Directors met and anticipate doing a county wide millage renewal for the August 2026 ballot.
2. Directors collaborating on how much the millage request will be.
3. They have an additional meeting with county clerk in December to further the discussion

Clarksville Elevator & Kitchen Remodel

1. Met with architect and got a preliminary drawing for the remodel.
2. Additional meetings will be taking place soon to firm up minor details. That will enable finalized drawings to be sent to contractors to obtain a more accurate quote.

Library of Things Update

1. Update about liability, we do have plenty of insurance for replacement and liability.
2. Will be making more signage etc for awareness of what is offered.
3. Alex will look at adding this to the metrics to see how the program grows.

Public Comment

1. Two members of the public spoke regarding staffing.

Meeting was adjourned at 7:12pm by motion from Guernsey, second by Hull.

Next board meeting December 17, 2025 @ 6:30pm – Clarksville branch

Respectfully Submitted - Jodi Bird, Secretary