

Saranac Clarksville District Library
Minutes of Regular Board Meeting

June 18, 2025 6:30pm
Saranac Branch

Meeting called to order at 6:30 pm by President Becky Fitzpatrick.

Present: Becky Fitzpatrick, Sarah Rose, Jodi Bird, Randi Williams, Kylee Grilley, Alex Larson

Absent: Amanda Hull, Abigail Guernsey

0 visitors attended.

Agenda was approved. (Rose/Williams)

With the addition of the items below:

1. Friends of the Library

Minutes of the May 2025 meeting were approved.(Grilley/Rose)

With the changes below:

1. Corrected small typo - it moved to in

The May 2025 Financial Report was reviewed and approved. (Bird/Williams)

1. Outstanding check was reissued by accountant

Director Report

1. Getting positive remarks
2. Summer Reading Program off to a great start!
3. New tables delivered to Clarksville
4. Alex will have PTO June 19-24 and some in July.

New Business:

Director Review Form & Procedure

1. Reviewed Previous evaluation forms. Becky will send out email example to the board and the board will edit the text of it via email

Clarksville Air Conditioning Replacement (Bird/Rose)

1. Approved the purchase and installation of the new AC unit for the Clarksville branch

Clarksville Printer

1. Reviewed quote for Ricoh printer in Clarksville. Will revisit in August and talk about getting one in the next fiscal year so it is planned within the budget.

Clarksville Park Update

1. Village of Clarksville is installing play equipment this year. This will include a swing set and gaga pit.

Clarksville Elevator Update

1. Continuing to get quotes and review construction businesses for elevator install and kitchen renovation.

Cintas First Aid & AED

1. Still looking at options with Cintas to stock the libraries with cleaning supplies, rug cleaning, AED, First aid kits etc.

Friends of the Library

1. The group is dissolving.
2. Made a large donation to the library with their final funds. These are to be designated to the elevator project. Alex will reach out to Michael McGovern to move these funds into a fund for the elevator.
3. From Alex "I'd like to go on record thanking the Friends of the Saranac Clarksville District Library for their support and commitment to the library. Their efforts are recognized and greatly appreciated."
4. Looking into options for book sales replacement. Need to explore donations vs sales options through the library.

Meeting was adjourned at 7:20pm by motion from Williams, second by Rose.

Next board meeting August 20, 2025 @ 6:30pm – Clarksville branch

Respectfully Submitted - Jodi Bird, Secretary